

Step-by-Step Instructions for SBDC Counseling Appointments - NYSBDC eCenter Direct

9 Steps [View most recent version on Tango.us](#) 

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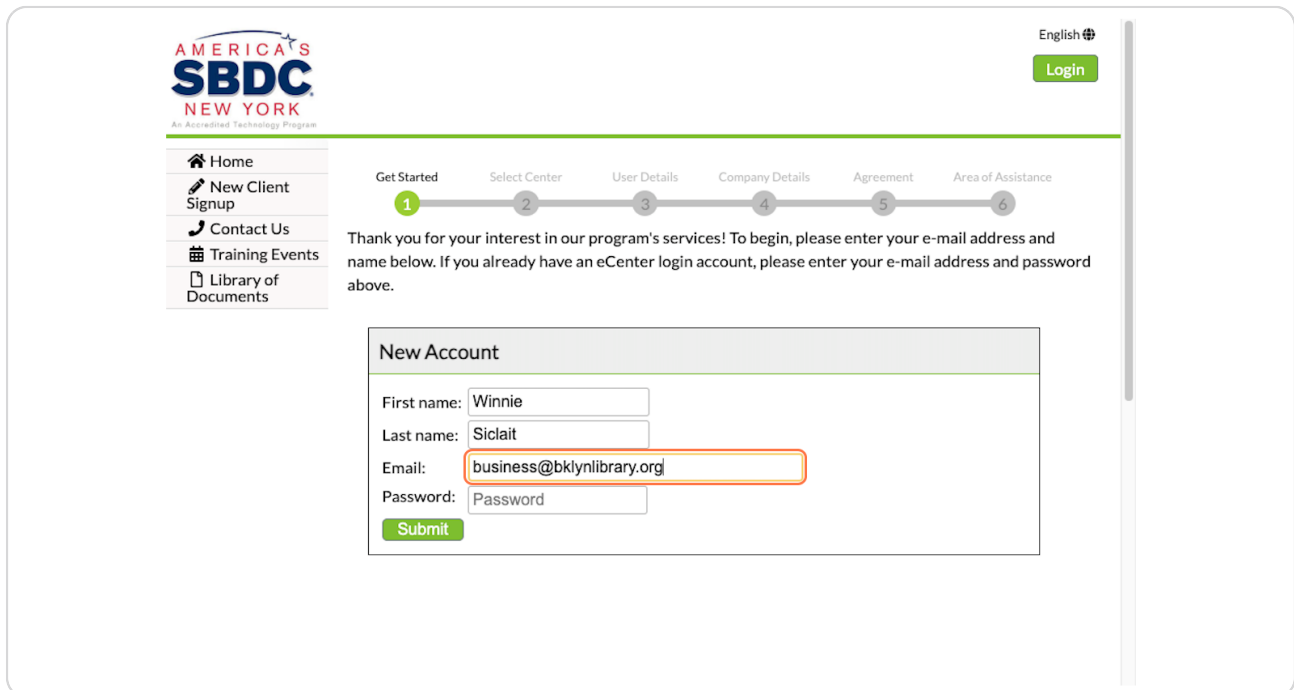
N Instructions for SBDC Counseling Appt

9 Steps 


How to create an account and request an appointment for SBDC Business Counseling at the Business & Career Center on Thursdays

STEP 1

Type in First Name, Last Name, and Email Address



AMERICA'S
SBDC
NEW YORK
An Accredited Technology Program

English 
[Login](#)

Home
New Client Signup
Contact Us
Training Events
Library of Documents

Get Started 1 Select Center 2 User Details 3 Company Details 4 Agreement 5 Area of Assistance 6

Thank you for your interest in our program's services! To begin, please enter your e-mail address and name below. If you already have an eCenter login account, please enter your e-mail address and password above.

New Account

First name:

Last name:

Email:

Password:

[Submit](#)

STEP 2

Create a 12 character Password and click SUBMIT

AMERICA'S SBDC NEW YORK
An Accredited Technology Program

ENGLISH

Login

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Get Started (1) Select Center (2) User Details (3) Company Details (4) Agreement (5) Area of Assistance (6)

Thank you for your interest in our program's services! To begin, please enter your e-mail address and name below. If you already have an eCenter login account, please enter your e-mail address and password above.

New Account

First name: Winnie
Last name: Siclait
Email: business@bklynlibrary.org
Password:
Submit

STEP 3

Input Relevant and/or Required Contact Information and Details and Click CONTINUE

Preferred language: English

Phone Number:
Work Phone Number:
Cell Phone:

Address

Address: * 10 Grand Army Plaza
City: * 10 Grand Army Plz Brooklyn NY 11238
State: * New York
ZIP Code: *
Country: United States

Details

Gender: (Make selection)
LGBTQ+: (Make selection)
Race: (Make selection)
Additional race(s): + x
Hispanic Origin: (Make selection)
Veteran Status: (Make selection)

STEP 4

Input Business Information (use your personal information if not yet available)

- Training Events
- My Information**
- My Documents
- Library of Documents
- Logout

Company Information

Company Status:

Company Name:

Company Address

Company Address:

Company City:

State:

ZIP Code:

Country:

Mailing address is the same as physical address?

Products/Services

Product or Service Description:

STEP 5

Type Enter product or service description here. Click CONTINUE

It helps to match you with an appropriate business counselor for your business needs.

Company City:

State:

ZIP Code:

Country:

Mailing address is the same as physical address?

Products/Services

Product or Service Description:

Other

Referral From:

Referral From Description:

STEP 6

Read the disclosure, Check the box, and Type in your Full Name to CONTINUE

- Home
- Contact Us
- Training Events
- My Information
- My Documents
- Library of Documents
- Logout

Get Started Select Center User Details Company Details Agreement Area of Assistance

1 2 3 4 5 6

I request management assistance from The New York State Small Business Development Center. I understand that this assistance is free of charge and that I incur no obligation to The New York SBDC or the U.S. Small Business Administration or its counselors for providing this assistance. I agree to cooperate should I be selected to participate in surveys designed to evaluate assistance services. I authorize the New York SBDC to furnish relevant information to the assigned management counselor(s) although I expect that information to be held in strict confidence to the extent allowable by law.

I further understand that any counselor has agreed not to: (1) recommend goods or services from sources in which he/she has an interest and (2) accept fees or commissions developing from this counseling relationship. In consideration of the SBDC, in cooperation with the SBA furnishing management or technical assistance, I waive all claims against The New York State SBDC, SBA, personnel or counselors arising from this assistance.

I permit SBA or its agent the use of my name and address for SBA surveys and information mailings regarding SBA products and services I understand that any information disclosed will be held in strict confidence. (SBA will not provide your personal information to commercial entities.)

Please provide your full name (First, Middle, Last) indicating your acceptance to the terms shown above.

STEP 7

Check the topics you are most interested in getting assistance with.

- Documents
- Logout

- Business Plan
- Buy/Sell Business
- Cash Flow Management
- COVID-19 Financial/Capital
- COVID-19 General Support
- Credit Counseling or Financial Literacy
- Customer Relations
- Cybersecurity Assistance
- Disaster Loan Assistance
- eCommerce
- Energy
- Engineering R&D
- Financial Analysis/Cost Control
- Financing/Capital
- Franchising
- Government Contracting
- Human Resources/Managing Employees
- Intellectual Property
- International Trade
- Invention Assessment
- Inventory Control
- Legal Issues
- Managing a Business
- Marketing/Sales
- Regulatory Compliance Assistance
- SBIR/STTR/Other Innovation Programs
- Socioeconomic Certification (WOSB/VOSB/HUBZone/etc.)
- Start-up Assistance
- Tax Planning
- Technology/Computers
- Training

Please describe specific service or assistance requested:

STEP 8

VERY IMPORTANT Type in: 1. That you would like to schedule an in-person session at the Brooklyn Public Library 2. Date requested 3. What you would like assistance with

This lets the counselors know to schedule the patron for a BPL/SBDC Counseling Thursday.

- eCommerce
- Energy
- Engineering R&D
- Financial Analysis/Cost Control
- Financing/Capital
- Franchising
- Government Contracting
- Human Resources/Managing Employees
- Intellectual Property
- International Trade
- Invention Assessment
- Inventory Control
- Legal Issues
- Managing a Business
- Marketing/Sales
- Regulatory Compliance Assistance
- SBIR/STTR/Other Innovation Programs
- Socioeconomic Certification (WOSB/VOSB/HUBZone/etc.)
- Start-up Assistance
- Tax Planning
- Technology/Computers
- Training


Please describe specific service or assistance requested:

I would like an in-person session at Brooklyn Public Library on January 18, 2024.
I would like assistance with managing a start-up.

[Continue](#)

STEP 9

After clicking CONTINUE the patron should see this page and receive an automated email to the email they signed up with. A counselor will reach out and confirm their appointment date and time.

English 
Winnie Siclait
N/A

Welcome to the New York Small Business Development Center (NYSBDC)

Please feel free to explore the resources that we have provided for you on the left-hand menu. You may sign up for Training Events, Workshops or Conferences here as well as access the Library of Documents that we have made available for your use.

You will also notice any outstanding survey requests that we have made of you that are awaiting your completion. Surveys provide important feedback for our program's continued improvement as well as funding and we appreciate your response.

Tango

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