IN-KIND DONATION FORM

■ FOR DONOR TO COMPLETE

Company Name (If applicable; as you wish to be listed online and in print materials) _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Email _____ Telephone _____

Quantity of donated item(s) _____

Fair market or retail value of donation _____

Donation description _____

Signature of authorized donor _____

❑ Would you like an acknowledgment letter?

Additional information _____

_____

_____

■ FOR BPL TO COMPLETE

From: _____

Subject: _____

Branch: _____ Date: _____

❑ Friends of BPL ❑ General Donation

Describe what the donation is for (ie: Friends book sale/toward specific branch): _____

_____

_____

Federal Tax ID# 11-1904261 • Please return form to:
Yuka Terada – Manager, Corporate and Strategic Partnerships
Brooklyn Public Library, 10 Grand Army Plaza, Brooklyn, NY 11238
yterada@bklynlibrary.org 718.230.2059

Thank you!