



# 2026 IN-KIND DONATION FORM

## ■ FOR DONOR TO COMPLETE

Company Name (If applicable; as you wish to be listed online and in print materials) \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

Quantity of donated item(s) \_\_\_\_\_

Fair market or retail value of donation \_\_\_\_\_

Donation description \_\_\_\_\_

Signature of authorized donor \_\_\_\_\_

Would you like an acknowledgment letter?

Additional information \_\_\_\_\_

\_\_\_\_\_

## ■ FOR BPL TO COMPLETE

From: \_\_\_\_\_

Subject: \_\_\_\_\_

Branch: \_\_\_\_\_ Date: \_\_\_\_\_

Friends of BPL



General Donation

Describe what the donation is for (ie: Friends book sale/toward specific branch): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Federal Tax ID# 11-1904261 • Please return form to: Samantha Dodds – Senior Director, Development and Strategic Partnerships  
Brooklyn Public Library 10 Grand Army Plaza, Brooklyn, NY 11238  
sdodds@bklynlibrary.org  
718.230.2718 | Fax: 718.399.7706**

*Thank you!*